



133 Old Road to Nine Acre Corner
Concord, MA 01742

Congratulations on your new baby!

Emerson Hospital is excited to document this important moment in your family's life. **Your baby's birth certificate is an important legal document.** Emerson Hospital is required to complete and send the birth record to the Concord Town Clerk's Office within 10 days of your baby's birth. The birth record is completed by the Birth Registrar, who obtains the information from the attached state-issued Parent Worksheet. Please help us ensure the timely processing of your baby's birth certificate by completing the parent worksheet and returning it to Emerson Hospital through the various options below. Please note, the baby's name can be left blank and completed after birth.

Please return your completed Parent Worksheet to:

Mail (Up to 1 month prior to due date):

Birth Registrar
Medical Records
Emerson Hospital
133 ORNAC
Concord MA 01742

Fax:

978-287-3652

Email:

ROI@EmersonHosp.org

We are look forward to being a part of your family's life changing event. If you have any questions, please call Medical Records at 978-287-3720.

Sincerely,

Emerson Hospital Medical Records